

DAY CARE CENTERS, INC.

PARENTAL AGREEMENT - May 30, 2005

FEES: (All fees are non-refundable)

1. A \$65 registration fee for one child, \$75 for 2 children, \$85 for 3 or more children. A yearly registration fee (see rates above) is due August 1.
2. The registration fee and the last two weeks tuition are payable upon enrollment. **These fees are non-refundable.**
3. **Tuition is due on Monday morning.** A \$10.00 per week late fee will automatically be added to every account not paid in full by 9 a.m. Thursday morning of each week. **Holidays and sick days are not deducted from tuition payments.** Vacation and/or sick weeks will be charged at one-half the tuition rate. (Title XX not applicable). A child who is here only part time will pay a set fee for set days.
4. There is a \$20 fee charged for returned checks. After the third time a check is returned, a parent(s) are required to pay in cash or with a money order.
5. The Day Care Center is open from 7 a.m. to 6 p.m. **Parents who arrive at 6:01 p.m. will pay a \$20 fee for every 15 minutes (or part thereof) after 6 p.m.**
6. Families with 2 children will be issued a 15% discount off the oldest child. Discounts are given only on full time children. No discount is given on part time children. Families with 3 children are charged full price for the youngest child, 15% discount for the second child and the oldest child pays a weekly rate of \$60. All fees are based on a 10 hour day. There is a charge of \$10 more per week, per child, for more than 10 hours a day.

GENERAL INFORMATION

1. **Parent(s) must sign their child in/out of the Day Care daily.** Parents must accompany children to their assigned rooms. The Center does not accept responsibility for your child until she/he has been signed in.
2. The Center provides two (2) snacks a day.
3. Parent(s) are asked to call the Center before 9 a.m. if their child will not be there that day.
4. Parent(s) are responsible for bringing supplies for their children and must replenish them when needed. The Center provides a mat for nap time. Parent(s) are responsible for replacing the mat when needed. All children **between the ages of 1 and 5** must have a mat.
5. The Center is not responsible for items lost or stolen. See that your child's name is on all his/her supplies.
6. Continuous disruptive behavior will result in conference, suspension or expulsion.
7. Permission is given to take photographs of my child/ren for Day Care use only.

SICKNESS

1. Children with fevers or communicable diseases will not be admitted to the Day Care. If a child becomes sick during the day, parents will be notified to take the child home when necessary.
2. **Parents must receive approval from office personnel if their child needs medication during the day.** We will only give medicine when necessary.

CHILD'S NAME _____ **DATE OF ADMISSION** _____

PARENT(S) SIGNATURE _____ **DATE** _____

SIGNATURE OF OFFICE PERSONNEL: _____

