DAY CARE CENTERS, INC.
Parent Agreement – July 1, 2012

FEES: (All fees are non-refundable.)

1. A $75 registration fee for one child, $85 for 2 children, $95 for 3 or more children. A yearly registration fee is due by August 10 of every year.
2. The registration fee and the last 2 weeks tuition are payable upon enrollment. These fees are non-refundable.
3. Two weeks written notice of withdrawal is required or prepaid tuition will not be refunded.
4. Tuition is due on Monday morning. A $10.00 per week late fee will automatically be added to every account not paid in full by 9:00am Thursday morning of each week. Holidays and sick days are not deducted from tuition payments. Vacation and/or sick weeks will be charged at one-half the tuition rate. (Subsidized care not applicable) A child who is here only part time will pay a set fee for set days.
5. There is a $20 fee charged for returned checks. After the third time a check is returned, a parent is required to pay in cash or money order. Any delinquent accounts over 2 weeks may result in termination of children.
6. The Day Care Center is open from 7 am to 6 pm. Parents who arrive at 6:01 pm will pay a $20 fee for every 15 minutes (or part thereof) after 6 pm.
7. Families with 2 children will be issued a 15 % discount off the oldest child. Discounts are given only on full time children. No discount is given on part time children. Families with 3 children are charged full price for the youngest child, a 15 % discount for the second child and the oldest child pays a weekly rate of $90. All fees are based on a 10 hour day. There is a charge of $10 more a week, per child, for more than 10 hours a day per week. A daily fee of $5 will be charged to anyone going over their set hours for arrival and pick up.

GENERAL INFORMATION:

1. Parent(s) must sign their child in/out of the day care daily. Parents must accompany children to their assigned rooms. The Center does not accept responsibility for your child until he/she has been signed in. Children are supervised by Day Care Centers, Inc. staff at all times.
2. The Center provides two snacks a day. Parents provide lunch.
3. Parent(s) are asked to call the Center before 9 am if their child will not be there that day.
4. Parent(s) are responsible for bringing supplies for their children and must replenish them when needed. The Center provides a mat for nap time. Parents are responsible for replacing the mat when needed. All children between the ages of 1 and 5 must have a mat.
5. The Center is not responsible for items lost or stolen. See that your child’s name is on all his/her supplies.
6. Students who exhibit continuous disruptive behavior will result in conference, suspension or expulsion. DCCI reserves the right to terminate services for families that do not adhere to Center policies or behave in a fashion which is considered threatening/ harmful to staff, students, or other families or family members.
7. I give permission for Day Care Centers, Inc. to use any pictures taken of my child during child care hours including special days in specific publications, ads, flyers, DCCI website, DCCI Facebook, etc.

SICKNESS:

1. Children with fevers or communicable diseases will not be admitted to the Day Care. If a child becomes sick during the day, parents will be notified to take their child home when necessary.
2. Parents must receive approval from office personnel if their child needs medication during the day. We will only give medicine when necessary and with a current doctors note.

I have read and will abide by all the rules set forth by Day Care Centers, Inc.

Child’s Name______________________________ Date of Admission________

Parent(s) Signature_________________________ Date ____________________

Email address_________________________________( Print clearly; for DCCI Parent Group Postings)

Signature of Office Personnel__________________________